



# McLean County Area EMS System

112 A Southgate Drive  
Bloomington, IL 61704

Phone: (309) 827-4348  
Fax: (309) 827-2017

## Affiliate Meeting Minutes January 25, 2006

Representatives from the following agencies attended:

Ed Collins, Normal Fire Dept  
Ed Smock, Towanda Fire Dept  
Keith Dutton, Lifeline Mobile Medics  
Wyatt Pace, Mackinaw Rescue Squad  
Lisa Esme, Bloomington Township Fire  
Gail Rafferty, Leroy Ambulance  
Brad Brenneman, Allin Township Ambulance  
Kathy Jackson, MMMA/Gregg Security  
Gary Cornell, Towanda Fire Department  
Rusty Wright, Allin Township/Dale Township

Doug Volker, El Paso Emergency Squad/LLMM  
Randy Stroud, El Paso Emergency Squad/LLMM  
JD Delaney, El Paso Emergency Squad/LLMM  
Mark Doty, EMS Educator  
Mark Lareau, EMS Co-Coordinator  
Michelle Smith, EMS Co-Coordinator  
Sue Randle, EMS Secretary  
Kenny Knapp, Lifeline Mobile Medics  
Melissa Barnhill, Ellsworth FPD  
Laura Mathews, Chenoa Ambulance Service Assn

Minutes from the meeting on November 30, 2005 were provided.

**Changes in the EMS Office:** Mark Lareau RN, BroMenn Regional and Michelle Smith RN, OSF SJMC, were introduced as Interim EMS System Coordinators. Randy Stroud is also helping the EMS Office part-time with certain duties in the Interim. Please call the EMS Office, like you have in the past, and they will direct your question or problem to the appropriate person. Contact Information:

**Mark Lareau:** 268-2586 at BroMenn or [mlareau@bromenn.org](mailto:mlareau@bromenn.org) or pager 877-238-5994

**Michelle Smith:** 661-5119 at OSF or [michelle.l.smith@oshfhealthcare.org](mailto:michelle.l.smith@oshfhealthcare.org) or pager 877-238-5994

**For GEAC problems,** contact **Mark Doty** at 827-4348 at the EMS Office, [mdoty@mcleancountyems.org](mailto:mdoty@mcleancountyems.org), 877-242-2126 pager, or 275-6751 (cell). Any of them can be contacted 24/7, if it's an emergency.

**Agency Contact List:** The EMS Office is in the process of updating the contact list for the agencies. The current copy was passed around for attendees to verify and initial that the contact information for their agency was correct.

**Annual Skill Validations:** All EMT-I and EMT-P's in the System need to attend Skills Validations. (Those taking the EMT-I Transition Class **do not need to attend**.) The dates have been set for February 6<sup>th</sup> and 7<sup>th</sup>. Information has been mailed to the appropriate individuals. This is just a reminder for everyone to everyone to sign up if they haven't already. The sign-up list was available.

**2006 Training Applications:** Agencies are required to submit training applications for 2006. There are still a few agencies that have not submitted theirs. Copies of your Training Application with your Site Code and Training Schedule will be mailed soon. We are running behind. If Mark Doty has approved your training schedule, go ahead and hold your training. We expect that it will be approved by IDPH. **Please note: If you are planning to teach the EMT-B New Meds class, it is required that all instructors receive some training & training materials from the EMS Office. Contact Mark Doty for more information.**



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**2006 CE contracts:** Agencies who would like to contract with the EMS Office to provide their Continuing Education will need to contact the EMS Office to be sure we will have an instructor available. We will be providing instructors for Combi-tube and SMO training for all agencies at no charge. If you'd like the EMS Office to teach additional classes, please let us know. The actual contract has not been sent out yet. We are waiting to receive approval of our Budget before these are mailed out. You will be billed at a later date.

**2006 GEAC fees:** The GEAC maintenance agreement for 2006 has been received. The numbers of software licenses that each agency has needs to be verified. The list was passed around for attendees to initial if their information was correct. The call volume from 2005 was run for each individual agency to use as an estimate for 2006. Agencies will be billed at a later date.

**Non-transport forms:** Self inspections for non-transport agencies are due February 28, 2006. Forms were distributed. The remainder will be mailed.

## **IDPH Update:**

- Child support statements have a new address. They should be mailed to the following address: 500 E. Monroe, 8<sup>th</sup> Floor, Springfield, IL 62701. The new forms will have the new address on them in the very near future.
- The new EMT-I test will be available after February 1, 2006. Please contact the EMS Office with the names of any EMT's who need to test ASAP.
- The CPAP protocol has been submitted to IDPH. We are awaiting a response from Joe Albanese.

**SMO's:** A committee has been working on revising the Standing Medical Orders. They are 90% complete. The committee needs to meet one more time to finalize several pediatric protocols. The revisions will then be reviewed by the EMS System Coordinators and Medical Director. Finally, they will be submitted to IDPH. The goal is to have this done by July 2006. The EMS Office will provide education on the revised protocols. All providers including EMT's and ECRN's will need to take a new protocol test.

**Performance Improvement Plan:** There was discussion regarding the development of a Performance Improvement (PI) Council. This is much the same as the old EMS Quality Council. We need representatives from many levels of service to participate on this council. Some thoughts on what this group would do: QA, chart review, case reviews, review SMO's, etc. There could also be smaller subcommittees (i.e. BLS, ILS, ALS, etc) that would report to the PI Council. It was proposed that the PI council meet on the even months on the same day, week, and time as the Affiliate meetings. The following individuals volunteered to help: Gail Rafferty (LeRoy Ambulance Service), Ed Smock (Towanda Fire Dept), Mike Kimmerling (Bloomington Fire Department), LLMM will have a representative, El Paso Emergency Squad will have a representative, Wyatt Pace (Mackinaw Rescue Squad), and Melissa Barnhill (Ellsworth Fire Department). It was noted that we need someone from Metcom on the committee.



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**RMERT:** Mark Lareau provided information on the RMERT team based out of OSF St Francis Medical Center in Peoria (Brad Pierson). RMERT is similar to IMERT. It is a Regional Medical Emergency Response Team that is intended to provide emergency medical care and disaster assistance to Region 2. They are a supplement and should not be considered primary response in our disaster plans. Many RMERT team members have advanced and specialized training and supplies. For example, they have a 51 bed trailer that can be mobilized quickly, along with a Decon team. Cards were distributed to attendees to take back to their agencies for future reference on the services RMERT can provide and how to contact them. The cards will be mailed to those agencies not in attendance.

**EMS Week Volunteers:** We briefly discussed EMS week and asked for volunteers to participate on an EMS Week Planning Committee. We also asked attendees for suggestions for activities and speakers. IDPH recognizes EMT's years of service in 5-yr increments. Agencies may submit this information to the EMS Office. Keith Dutton and Brian Leland already volunteered to help with this committee.

**Action:** Will send an e-mail to all agencies asking for 1) volunteers to participate on an EMS Week planning committee and 2) requesting "years of service" information from each agency.

**Blue Top Blood Tubes:** It has recently come to our attention that some pre-hospital personnel may be submitting blue top blood tubes to the hospital laboratories that are outdated. This is a patient safety issue. The certifying agencies for the Hospital Laboratories recommend a 3.2% NaCitate concentration (preservative) for coagulation studies (done on the blue top tube). Some of the older tubes may have 3.8% NaCitate, which can alter patient results and treatment based on those results. The newer tubes are also smaller which requires less blood volume for the specimen.

**Action:** The EMS Co-coordinators will send a detailed memo to the ILS and ALS agencies addressing this issue.

**Nominations:** Nominations for the Public Health Award and EMSC Ron Lee Excellence awards are being accepted. You can request nomination forms from EMS Office.

**EMT-Transition Class:** All EMT-I's & EMT-P's are welcome to attend for Continuing Education. The class meets the First Tuesday and the Third and Fourth Wednesday from 1830-2130 of each month. Contact Mark Doty for details.

**NEXT MEETING:** Wednesday, March 29, 2006 at 1830 in the EMS Office Conference Room.