



# McLean County Area EMS System

1609 Northbrook Dr. Ste 8  
Normal, IL 61761

Phone: (309) 827-4348  
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<b>Title of Policy:</b> <i>Licensure Reinstatement Policy</i>	<b>Policy Number:</b> NC
<b>Effective Date:</b> 01/2014	<b>Review Date:</b> 07/03/2017
<b>Policy Area:</b> Licensure	<b>Approvals:</b> EMSSC, EMS MD

## Background to Policy:

To ensure that qualified former EMS providers are afforded the opportunity to apply for licensure reinstatement in accordance with applicable EMS administrative code.

## Policy Statement:

The McLean County Area EMS System will allow providers, whose Illinois Department of Public Health licensure has expired within the past 36 months, to apply for reinstatement of licensure through the Department (IDPH) if the provider meets the requirements stated below.

## Policy:

- A. An Illinois Emergency Medical Technician or Paramedic whose licensure has been expired for less than 36 consecutive months may apply for reinstatement through the McLean County Area EMS System.
- B. The applicant shall provide the following to system office personnel:
  - a. State of Illinois issued photo identification
  - b. Copy of lapsed EMS certification
  - c. Current CPR/BLS for healthcare provider card, issued by an official American Heart Association training center or official American Red Cross training site. Cards “taught in accordance with AHA/ARC guidelines” but not taught by an approved training site will not be accepted for the purposes of this requirement.
  - d. ILS/ALS providers (EMT-Intermediate, EMT-Paramedic, Advanced EMT, Paramedic): current ITLS/PHTLS certification card
  - e. ILS/ALS providers (EMT-Intermediate, EMT-Paramedic, Advanced EMT, Paramedic): current PALS/PEPP certification card
  - f. Letter from most previous EMS system verifying provider was in good standing at time of licensure lapse.
  - g. Proof of completion of a prorated number of approved continuing education units based on expiration date:
    - i. 0-12 months lapsed: 30 CEU’s
    - ii. 13-24 months lapsed: 60 CEU’s
    - iii. 24-36 months lapsed: 90 CEU’s
- C. The applicant must complete an in-person interview with and receive the approval of the system Director or his/her designee to be eligible for skills testing.
- D. The applicant shall participate in a skills demonstration session to verify competency in clinical skills at the level of EMS licensure sought to be reinstated. The EMS Medical Director will then provide a letter of recommendation, attesting to the clinical qualifications and eligibility for testing, to the Illinois Department of Public Health. A current list of skills at each level to be demonstrated will be available upon request at the system office



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- E. The candidate will be responsible for fees and costs associated with the reinstatement process. These fees will include, but are not limited to administrative fees, skills demonstration fee, EMS testing fees, and reinstatement fees due to IDPH. A current schedule of fees for reinstatement will be available upon request at the system office.
- F. Once the applicant has successfully completed the paperwork, interview, and skills competency requirements of this policy, the applicant will be released to challenge the applicable state licensure exam. Applicants must successfully challenge the certification exam before licensure will be reinstated.
- G. All requirements must be completed prior to the applicant reaching the 36<sup>th</sup> month of lapsed licensure
- H. Nothing in this policy shall be construed as a guarantee of licensure reinstatement, and no guarantee of reinstatement is implied

## Resources:

1. [IDPH 515.640 Reinstatement](#)