



# McLean County Area EMS System

1609 Northbrook Dr. Ste. 8  
Normal, IL 61761

Phone: (309) 827-4348  
Fax: (309) 808-4235

<b>Title of Policy:</b> <i>EMS Medication Replacement at Advocate BroMenn and OSF St. Joseph</i>	<b>Policy Number:</b> E-103
<b>Effective Date:</b> 10/2004	<b>Review Date:</b> 01/26/2017
<b>Policy Area:</b> Equipment	<b>Approvals:</b> EMSSC, EMS MD

## Background to Policy:

This policy is to insure the safe restocking and documentation of use of medications within the McLean County Area EMS System.

## Policy Statement:

The McLean County Area EMS System recognizes the importance of medications carried on emergency medical service (EMS) response vehicles in relation to patient care.

## Policy:

- A. Any EMS medication that has been administered to a patient must be documented on a BLS, ILS or ALS medication replacement form. This form must contain the following information:
  1. EMS agency name
  2. Date of medication administration
  3. EMS agency unit identification number
  4. Patient name
  5. Patient identification number
  6. EMT name (printed)
  7. EMT identification number
  8. Total medications administered
  9. Total medications requested
  10. Emergency Department RN/MD signature (all controlled substance requests must have a physician signature)
  11. EMS agency representative signature
  12. Pharmacy representative signature
- B. Once the medication form has been completed the emergency department charge nurse will verify that a pharmacist is at the in-patient pharmacy. At BroMenn Regional Medical Center, if the pharmacist is out of the in-patient pharmacy, the emergency department charge nurse will obtain the requested medications from the sure-med system.
- C. All ILS and ALS controlled substances must be secured inside a pouch or container sealed with a numbered tamper-proof tag inside each ambulance within the drug box.
- D. At the beginning of each shift, the on-coming EMT will verify that the EMS vehicle medication inventory is correct. Volunteer EMS agencies should verify their EMS vehicle medication inventory is correct at least monthly.



# McLean County Area EMS System

1609 Northbrook Dr. Ste. 8  
Normal, IL 61761

Phone: (309) 827-4348  
Fax: (309) 808-4235

- E. The hospital pharmacies will invoice the EMS agencies at the average wholesale price for medications they have replaced over the previous month.
- F. EMS medication inventory shall be available for inspection by the Illinois Department of Public Health, EMS System Coordinator or EMS System designee

## Resources: