



# McLean County Area EMS System

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<b>Title of Policy:</b> <i>Authority of the Alternate EMS Medical Director</i>	<b>Policy Number:</b> A-102
<b>Effective Date:</b> 10/2004	<b>Review Date:</b> 10/24/2016
<b>Policy Area:</b> Administration	<b>Approvals:</b> EMSSC, EMS MD

## Background to Policy:

To insure a mechanism for the replacement of the EMS Medical Director when the unavailability of the EMS Medical Director occurs and to comply with all Statutory requirements of the EMS Act.

## Policy Statement:

The McLean County Area EMS System recognizes the EMS Medical Director will be periodically unavailable (i.e., Out of town work, Vacations, Illness, etc....) to exercise his/her responsibilities as the EMS Medical Director. The Alternate EMS Medical Director will function as the EMS Medical Director during the primary EMS Medical Director's absence.

## Policy:

- A. When the EMS Medical Director has determined he/she will be unavailable to fulfill their responsibilities, he/she shall contact the appointed Alternate to ensure of their availability during specific dates and times.
- B. The EMS Medical Director shall obtain from the Alternate, his/her contact numbers (i.e., home and work telephone numbers, pager number, cellular telephone number) and his/her work schedule with their basic personal itinerary for purposes of immediate contact, if necessary, by the EMS System Coordinator and/or by the Medical Control Physician.
- C. The EMS Medical Director with as much notice as possible, shall notify the EMS System Coordinator, Emergency Department Staff, and all potential Medical Control Physicians with the above information listed in (B), along with the effective dates and times the Alternate EMS Medical Director has the designated full authority as EMS Medical Director.
- D. When the EMS Medical Director is unavailable to fulfill the duties and responsibilities as the EMSMD, the Alternate EMS Medical Director has the delegated full authority to serve as the EMS Medical Director with identical duties and responsibilities as the EMSMD.
- E. If the EMS Medical Director or Alternate EMS Medical Director are not accessible, the duties and responsibilities as the EMSMD will be delegated to the on-duty Medical Control Physician with guidance from the EMS System Coordinator.

## Resources: